

# SEASONAL HOME MAINTENANCE GUIDE

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 G L Y

|                                                               |   |   |   |
|---------------------------------------------------------------|---|---|---|
| Change smoke detector batteries                               | X | X |   |
| Review location of main electrical disconnect                 |   |   | X |
| Check glass fire place doors                                  |   | X |   |
| Check attic insulation                                        |   |   | X |
| Make sure attic vents are open and clear                      |   |   | X |
| Check windows and doors for drafts                            |   |   | X |
| Review and verify breakers, switches and outlets              |   |   | X |
| Check ground fault circuit interrupter (gfc) outlets          | X | X |   |
| Inspect lamp and appliance cords & plugs. Replace if needed   |   |   | X |
| Review location of main water shut off                        |   |   | X |
| Review location of main hot water shut off                    |   |   | X |
| Review each location of gas shut off                          |   |   | X |
| Check water lines under each sink and toilet, washing machine |   |   |   |
| And at hot water heater for leaks                             | X | X |   |
| Change or clean furnace filter monthly                        |   |   |   |
| Have heating and air systems inspected                        |   |   | X |
| Lightly clean dust from thermostat                            | X | X |   |
| Update caulking around tub and shower                         |   |   | X |
| Tighten/repair cabinet and door hw and hinges                 |   |   | X |
| Clean refrigerator door and drip pan                          |   |   | X |
| Review fire escape plan with your family                      | X | X |   |
| Test smoke detectors                                          | X | X |   |
| Review home exterior & make note of damage or repairs needed  | X | X |   |
| Clean ac grills and fins                                      | X |   |   |
| Review home insurance policies to ensure proper coverage      |   |   | X |
| Vacuum air vents and return grills                            | X | X |   |